

Special Conditions of Hire during COVID-19 pandemic

These conditions are supplemental to the Hall's ordinary conditions of hire.

1. You, the hirer, will be responsible for ensuring those attending your activity or event comply with the COVID-19 guidelines, as shown on the posters displayed in and around the Hall. In particular, please ensure the use of the hand sanitiser supplied when entering the Hall.
2. You must make sure that everyone likely to attend your activity or event understands that they **MUST NOT DO SO** if they or anyone in their household has had COVID-19 symptoms in the last 7 days, and that if they develop symptoms within 7 days of visiting the premises they **MUST** use the Test, Track and Trace system to alert others with whom they have been in contact.
3. You will keep the premises well ventilated throughout your hire, with windows and doors open as far as convenient. You will be responsible for ensuring they are all securely closed on leaving.
4. You will ensure that the absolute maximum number of people attending your event does not exceed 25, in order to ensure that social distancing is maintained.