

DOYNTON PARISH COUNCIL
COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING
AT DOYNTON VILLAGE HALL
ON TUESDAY JULY 7TH 2020 AT 5 PM

PRESS AND PUBLIC ARE WELCOME.

AGENDA

1. **TO ACCEPT APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**
3. **MATTERS ARISING** – *for information only.*
4. **TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED**
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**

6. **PLANNING**

6.1 **To comment on planning applications:**

P20/10922/F: The Stables Rookery Lane Doynton, BS30: Erection of 1no. Rural Workers Dwelling ancillary to equestrian use, with associated works.

P20/10856/TCA Court Farm, Church Road, Doynton. BS30 5SU: Works to 1 no. Damson, reduce by 1.5 meters, reshape to suit. Thin by 20%. Works to 1 no. Willow, reduce to 6 meters, reducing back from building giving 1.5 meters clearance. Works to 1 no. Hawthorne, reduce by roughly 1.5 metres and reshape. Thin by 20%. Works to 1 no. Cedar, lift to 3.2 meters, reduce lateral spread by 1.5 meters to give clearance from building. Works to 1 no. Pear, reduce by 15 meters and thin by 20%. Works to 1 no. Silver Birch, remove lower limb to 3.2 meters, thin by 3%. Works to 1 no. Mixed vegetation mainly Elder, reduce by 2.0 meters and trim to reshape. Works to 5 no. Apples reduce by 2.0 meters and lateral growth to suit; reduce end weight by thinning by roughly 40%, lift to 3.8 meters. Works to 1 no. Hawthorne, thin by 40% and lift to 3.2 metres all situated in the Doynton Conservation Area.

6.2 **To record comments made on applications dealt with since the previous meeting:**

P20/08653/TCA: Langdale, Church Road, Doynton. BS30 5SS. Works to fell 1 no Chestnut, 4 Leylandii and 1 no Lime Tree all situated within the Doynton Conservation Area. *No Objection.*

P20/09691/F: 1 Powell Court Bottoms Farm Lane Doynton. BS30 5TY: Erection of outbuilding to form garden office and store. *No Objection.*

P20/07486/TCA Court Barton, Church Road, Doynton: Works to prune 1 no. Walnut tree to leave a height of 20m and radial spread of 20m. Tree situated within the Doynton Conservation Area. *No Objection.*

P20/06990/TCA Doynton House, Bury Lane, Doynton: Works to fell 1 no. Chestnut tree situated within the Doynton Conservation Area. *No Objection.*

P20/00551/F: -Hoddes Hay, Church Road. Doynton: Revised proposals. Demolition of existing dwelling. Erection of 1 no. detached dwelling and outbuilding with associated works. *No Comments.*

P20/00356/TCA: -Home Farm, Bury Lane, Doynton: Works to trees as per attached schedule of works. Trees situated within the Doynton Conservation Area. *No Objection.*

Clerk to Doynton Parish Council

Elaine Weightman,

doyntonparishcouncil@hotmail.co.uk 07725165181

6.3 To note planning decisions:

P20/04041/F Gib Stables, Ham Lane, Doynton. Demolition of existing hay store and conversion of stable to residential dwelling. (C3) *Refusal*

P20/00356/TCA:-Home Farm, Bury Lane, Doynton: Works to trees as per attached schedule of works. Trees situated within the Doynton Conservation Area.

No Objection.

P19/19818/F Tog Hill House Farm Freezing Hill Lane Cold Ashton: Change of use of land for the stationing of belle tents and a yurt for use as a glamping site (sui generis). as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) *Approve with conditions*

P20/07486/TCA Court Barton, Church Road, Doynton: Works to prune 1 no. Walnut tree to leave a height of 20m and radial spread of 20m. Tree situated within the Doynton Conservation Area. *No Objection*

6.4 Other Planning Matters:

7. FINANCE

7.1 To resolve this Parish Council exemption from a limited assurance review by the external auditor and to confirm the qualifying criteria is met. Council certifies that during the financial year 2019/20, the higher of the authority's gross income for the year or gross annual expenditure for the year did not exceed £25,000.

7.1.1 Audit of Accounts 2019/20.

7.1.2 To approve invoices for payment at this meeting and outside this meeting due to COVID19 restrictions:

- £379.20 E Weightman, Parish Clerk, (work undertaken April, May) **Issued 2/6/20**
- £ 135.61 E Weightman, Parish Clerk, (quarterly expenses April, May) **Issued 2/6/20**
- £ 41.50 SGC Empty litter Bin (Jan-Mar 2020). **Issued 23/3/20**
- £ 99.00 Playsafety for inspection of Toghill playground. **Issued 21/4/20**
- £100.00 Iain Selkirk, for internal audit 2019/20. **Issued 27/4/20**
- £379.20 E Weightman, Parish Clerk, (work undertaken June & July 2020)
- £ tbc E Weightman, Parish Clerk, (quarterly expenses June & July 2020)
- £ 40.00 Information Commissioner Registration Fee.
- £50.00 Doynton Playing field Committee (Rent 2020)

7.2 Finance Report

7.2.1 To receive an update of expenditure against the budget

7.2.2a To consider the Annual return- the Annual Governance Statement 2019/20

7.2.2b To approve the Annual return- the Annual Governance Statement 2019/20

7.2.3a To consider the Annual return -the Accounting Statement 2019/20

7.2.3b To approve the Annual return -the Accounting Statement 2019/20

7.2.4 To approve the appointment of Mr Iain Selkirk as Internal Auditor 2020/21 if necessary.

7.2.5 To review further cheque signatories on the Council's bank accounts and future arrangements

8 VILLAGE MAINTENANCE & HIGHWAYS

8.1 Update on problems already reported to SGC unless stated

8.1.1 Blocked Culvert on Toghill Lane.

Slow signs on road surface Rookery lane worn away.

Potholes on Cullysgate, Rookery and Mill Lanes and the High Street.

Clearing of the culvert in the ditch opposite the cricket field.

Verge cutting on Rookery and Ham lane.

8.1.2 Highways re signage on High street where road narrows to deter speeding motorists.

8.2 New Issues raised by Councillors

9. SPECIAL MATTERS FOR ATTENTION

- 9.1** To discuss the Play Area Safety Inspection Report 2020 and take any required actions
- 9.2** To record the agreed arrangements for cutting of the village green.
- 9.3** To note the May AGM and Annual Parish Council meetings for DPC scheduled for Monday May 4th at Doynton Village Hall were cancelled until May 2021 due to Government Guidelines due to the Coronavirus Pandemic and that Doynton Playground had been closed from 23rd March 2020 and date of reopening of the playground.
- 9.4** To note annual review of items to comply with GDPR **on the website** Model Publication Scheme Document, Data Protection Policy and General Privacy Document. **Others not on website:** Data Breach Policy, Advice for elected and prospective Councillors, Parish Council Security Guide, Data Retention Policy, Sub access request, Privacy Notice for Staff/Councillors and Consent Form.
- 9.5** To record reporting of Anti-social behaviour on Toghill June 2020 to Sovereign Housing Association.

10. TO RECEIVE REPORTS OF MEETINGS ATTENDED:

11. TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS

12. MATTERS OF INTEREST RAISED BY MEMBERS

13. ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS

14. DATE OF NEXT MEETING.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.