

## Doynton Parish Plan

### Meeting of Parish Plan Implementation Group (PPIG) – 29<sup>th</sup> September 2011 at 7.00 pm

**Present :** John Bartram, Elizabeth Copping, Jill Salter, Jon Spencer, Ron Ritchie

**Observer** Anne Fisher

#### **General Matters**

Issue	Action
<p>The flyer that went out in the September Parish Magazine failed to produce any volunteers to assist with the Parish Plan actions. As a result this meeting of PPIG has reviewed progress on all actions and they have been divided as follows :-</p> <p style="background-color: green; color: black; padding: 2px;">No further attention required</p> <p style="background-color: orange; color: black; padding: 2px;">Action in progress to follow-up this action</p> <p style="background-color: red; color: black; padding: 2px;">No volunteers so no further attention contemplated</p> <p>A copy of these minutes to be given to the Doynton Parish Council (DPC) and a report given to it's meeting on the 19<sup>th</sup> October</p>	<p><b><u>John</u></b></p>

#### **Environmental Issues** Coordinator – Jill Salter

Issue	Parish Plan Action	Priority	Status	Action
1. Changes to the character of the Parish	Prepare a "Village Design Statement" (VDS), or similar document, to record the characteristics, natural and man made, which are seen by the local community as contributing to the Parish's distinctiveness. This can be used to manage change and reflect the wishes of the community in respect to future planning proposals.	2	<p>Ron presented a proposal for a Conservation Area Appraisal (CAA) to the DPC and it was agreed that he should investigate the following :-</p> <ul style="list-style-type: none"> <li>Procedures to be clarified from S Glos.</li> <li>Information from UWE on likely student input</li> <li>Funding – budget required and funding options</li> </ul> <p>Update to be given to DPC at year end,</p>	<p><b><u>Ron</u></b> to get further information and work out a project plan with <b><u>John</u></b></p>

Issue	Parish Plan Action	Priority	Status	Action
2. Appearance and character of the Parish	Investigate the feasibility of setting up a local action group to address areas of concern relating to : trees / hedgerows, wildlife habitats, footpaths / bridle paths, litter, buildings and other aspects associated with the look and feel of the Parish.	In progress	A team of people are now actively maintaining the "Green" in front of the Church and carrying out occasional clear-up of litter in the village.  No further input from PPIG required.	No further attention required
3. Fly-tipping	Parishioners should be made aware of actions to be taken. Fly-tipping should be reported direct to SGC on Tel 01454 868000	1	Notices have been put up. S Glos have responded very quickly on the two occasions that reports were made.  No further input from PPIG required.	No further attention required
4. Recycling	To investigate the options for getting a plastic recycling facility available to the Parish	In progress	Curb-side collection of plastic bottles and cardboard is now established.  No further input from PPIG required.	No further attention required
5. Eco-group	Investigate the feasibility of setting up an "Eco-Group" to encourage energy efficiency	In progress	A informal group of people interested in "Eco" issues is in place and meets from time to time.  No further input from PPIG is required.	No further attention required

**Community Services** Coordinator – John Bartram

Issue	Parish Plan Action	Priority	Status	Action
6. Health services	Liaison with the Wick Surgery to improve the delivery of services to Parishioners	1	Martin Jones expressed an interest in getting a defibrillator for the village. Mark Norman is supportive and also suggests that it be combined with CPR training. A possible location might be to put it in the phone box and that DPC adopts the box.  Surgery to be encouraged to establish a link with the website	<u>John</u> to speak with Martin on how a team can be organised to get a defibrillator for the village
7. Disabled facilities	Accessibility audit to be carried out on public buildings and pavements in the Parish	2	Jon to prepare a note on his experiences of living in Doynton and using a wheelchair. This will be very helpful in working out area for improvement. Website should have a disability access guide to the village in due course.	<u>Jon</u>

Issue	Parish Plan Action	Priority	Status	Action
8. Flooding	Work with partners to get a proper understanding of the flooding problems and a commitment to put them right	2	There have been no problems in the past 2 years. If the problem returns then an independent engineer's assessment may be needed to give strength to an approach by DPC to S Glos and the environmental agency. No further input from PPIG required for the time being.	No further attention required
9. Drains & sewerage	Work with partners to get a proper understanding of the drainage and sewerage problems and a commitment to put them right	2	The sewerage problem in Church Road has been investigated and a length of pipe in the lower part was replaced. It is unlikely that this will solve the problem fully but there is nothing more that can be done at the moment. DPC to monitor the situation and alert Wessex Water if the situation repeats itself. No further input from PPIG required for the time being.	No further attention required
10. Crime and anti-social behaviour	Liaison with the Community Police Officer and investigation of the feasibility of setting up a Neighbourhood Watch scheme	Done	An effective Neighbourhood Watch Group has been set up in the village.	No further attention required
11. Speeding	Speed surveys to be initiated followed by an assessment of the most appropriate speed for the roads of the Parish	2	Volunteers to take on the issue of speeding have been sought but nobody has come forward. Speeding on the A420 at Toghill is under investigation by the Boyd Valley Safer and Stronger Communities group.	No volunteers so no further attention contemplated
12. Pool Farm Junction on A420	Initiate investigations with the Highways Authority to improve safety at the junction	2	The S Glos Highways Dept have no plans to change the junction as there have been no serious accidents there in 4 years. Volunteers to take on this issue have been sought but nobody has come forward.	No volunteers so no further attention contemplated
13. Pedestrian cycle and equestrian safety	Raise the awareness of the dangers inherent in mixed use of narrow lanes	3	Investigate possibility of signs to warn motorists of pedestrians / cyclists on the narrow part of Bury Lane. A request to be put to the next meeting of Safer and Stronger Communities.	<b>John</b> to raise the issue of signs

**Improving the Parish Amenities** Coordinator – Jon Spencer

Issue	Parish Plan Action		Status	Action
14. Doynton website	Set up a group to manage and promote the Parish website	In progress	PPIG needs to pass management of the website to a small team that will help Derek and provide updates of events etc.	<b>John</b> to speak with Derek

Issue	Parish Plan Action		Status	Action
			<ul style="list-style-type: none"> <li>• Use of Twitter to highlight events</li> <li>• Updated photo section</li> <li>• Input from the young people</li> <li>• Possible link to Andre at the Cross House</li> <li>• Link to church activities</li> <li>• Wick Surgery link and opening hours</li> <li>• Weekly news banner</li> <li>• Permanent banner in Magazine to advertise the website</li> </ul>	<b>Anne</b> to talk to Teresa Lander who can send Parish Magazine input to Derek
15. Broadband internet	Investigate ways to improve the broadband service to the Parish	1	A significant improvement cannot happen until there is an upgrade in the Abson exchange and this is not scheduled.  No further input from PPIG is required.	No further attention required
16. Mobile phones	Investigate ways to improve mobile coverage in the Parish	2	There has been some improvement in mobile phone coverage.  No further input from PPIG is required.	No further attention required
17. Post office	Investigate the possibility of changed opening hours for the Post Office facility	3	The idea of an extra opening of the Post Office on market days should be investigated.	<b>Jill</b> to see if extra opening is possible and if so what cost to DPC
18. Village shop / café	Encourage the establishment of a group to investigate the options for setting up a shop/cafe	3	Volunteers have been sought to help set up and run a shop or café but nobody has come forward.	No volunteers so no further attention contemplated
19. Gas supply	Approach the utility company to discuss the feasibility of bringing gas to the Parish	2	Wales and West Utilities have given their cost estimate for bringing gas to Doynton. A minimum of 29 houses need to sign up and the cost will be about £6600 per house. The village was advised of this but nobody has expressed any interest in getting a gas connection.	No further attention required
20. Bulk oil buying	Investigate the feasibility of extending the bulk buying of oil in order to reduce costs	2	The bulk oil purchase scheme set up by Janet Ogbourne is operating reasonably well. Minor improvements could be made but no further input from PPIG is required.	No further attention required
21. Bus service	Approach the bus company and SGC with a view to increasing the available routes and frequency of the buses	2	Volunteers are needed to pursue transport issues but nobody has come forward.	No volunteers so no further attention contemplated

Issue	Parish Plan Action		Status	Action
22. Shared and voluntary car schemes / Dial-a-Ride	Investigate the feasibility of setting up shared and voluntary car schemes. Raise awareness of the Dial-a-Ride service	2	Volunteers are needed to to pursue transport issues but nobody has come forward.	No volunteers so no further attention contemplated

**Expanding Leisure Activities** Coordinator – Elizabeth Copping

Issue	Parish Plan Action	Priority	Status	Action
23. Outdoor recreational space	Approach the Playing Field Committee with a view to gaining greater community access to the playing field. Investigate the possibility of utilising other land in the Parish for recreational use by the community, one option is Summers Field which is owned by SGC		The Orchard Steering Group has been set up. A lease has been drawn up between the Orchard Charitable Company and S Glos and is awaiting signature. Management of the Group will pass to Sandy Higgins from Lee.  No further input from PPIG required	No further attention required
			It was agreed that talk of improved sports facilities should wait until a group of people come forward with a solid proposal as to what is required. No volunteers responded to the flyer	No volunteers so no further attention contemplated.
24. Footpaths	Identify areas which require maintenance / additional marking and advise Cotswold Voluntary Wardens and SGS	2	Maintenance of footpaths should be dealt with directly by the DPC. Cotswold Voluntary Wardens should be invited to attend as appropriate. No further input from PPIG required	No further attention required
25. Cycle track to Wick	Investigate the feasibility of setting up an off-road cycle track to Wick	2	Volunteers were sought to work together on this issue but nobody has come forward.	No volunteers so no further attention can be contemplated
26. Allotments	Allotment Committee to produce a survey of future requirements for allotments and advise DPC	1	The Allotments committee continues to operate well. In future the Allotments need to report to DPC from time to time.  No further input from PPIG required.	No further attention required
27. Youth venue	Investigate the various options in consultation with the youth organisations of SGC	3	This issue is common to other villages and is being discussed at Safer & Stronger Communities meetings. It was noted that a youth venue has been set up at Brockwell Park in Wick but no volunteers have come forward to	No volunteers so no further attention contemplated

Issue	Parish Plan Action	Priority	Status	Action
			develop anything similar in Doynton.	
28. Village social events	Seek volunteers to organise additional social events in the Parish	1	New groups have come forward to successfully organise various social events in the village.  No further input from PPIG required	No further attention required
29. Village Hall extension	Advise the Village Hall Committee of the results of the questionnaire so that they can make the appropriate decisions	In progress	Projects to install new heating in the Hall, to open up the back wall and to install a patio have all been successfully completed. Further improvements are planned.	No further attention required
30. Leisure activities	Seek volunteers to organise additional indoor and outdoor leisure activities in the Parish	1	Ideas for new leisure activities are being put forward all the time. Some are successful but others lack support.  No further input from PPIG required	No further attention required

### **Recommendation**

It is recommended to the Doynton Parish Council that the PPIG group remain in existence as a “working group” of the Council and that it just pursue those actions that are in progress and marked in amber in the above table. These are :-

PP Action No.	Proposed Action
1	<i>Continue investigations into carrying out an appraisal of the Doynton Conservation Area</i>
6	<i>Further investigate the feasibility of installing a defibrillator in the Village and a programme of CPR training.</i>
7	<i>Carry out a review of disabled access and display results on the website.</i>
13	<i>Lobby for the erection of signs to warn motorists of pedestrians, horse and cyclists on narrow roads in the Parish</i>
14	<i>Set up a small team to support the website and to make it more widely used</i>
17	<i>Investigate the possibility of the Post Office opening on market days</i>

Those actions marked in red will only be re-activated if volunteers come forward.

### **Next Meeting**

The meeting closed at 9.10 pm.

The next meeting of the Parish Plan Implementation Group will be on **Thursday 8<sup>th</sup> December at 7.00 pm.**