

**DOYNTON PARISH COUNCIL**  
**Minutes of the Meeting held at Doynton Village Hall.**  
**ON WEDNESDAY 21<sup>st</sup> NOVEMBER 2018 AT 7.30 PM**

<b>Present:</b>	William Crew	Chairman
	Peter Hart	Vice Chairman
	John Ellis	Councillor.
	William Roch	Councillor.
	Jill Salter	Councillor.
	Elaine Weightman	Parish Clerk
	One member of the public in attendance	

The Chairman welcomed everybody and opened the meeting.

**Action**

1. **APOLOGIES:** District Councillor Stokes.
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**  
The Minutes of the Parish Council meeting of 19<sup>th</sup> September 2018 were approved and signed by the Chairman on the proposal of Cllr. Roch and seconded by Cllr. Salter.
3. **MATTERS ARISING.** *Nothing to note.*
4. **TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED.** *None to record.*
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.** *None to record.*
6. **PLANNING**
  - 6.1 **To Comment on Planning Applications**  
**PK18/5037/RM** Wick Quarry, London Road, and Wick. BS30 5SJ (Adjoining Parish): Approval of 'appearance' in relation to the erection of wardens lodge (dwelling), greenhouse, poly tunnel, barns, machinery shed, workshop and office with welfare facilities, education centre and business and office units, boat facilities and associated infrastructure (Approval of Reserved Matters to be read in conjunction with hybrid Outline Planning Permission PK15/1959/F).
  - 6.2 **To record comments on applications dealt with since the previous meeting.**  
**PK18/4397/F** The Old Stables Off Bury Lane Doynton. BS30 5SR: Extension and alterations to existing stables to facilitate conversion to 1No. dwelling and associated works and erection of 1 No. detached garage. *Comments made proposed garage not in keeping with area & excessive in the context, the build appears too large for its environs.*
  - 6.3 **To Note Planning Decisions. :-**  
**PK18/3724/F** Hillview Church Road, Doynton: Conversion of existing garage and erection of single storey rear extension to form additional living accommodation.  
*Approve with conditions*  
**PK18/0222/F** (resubmission PK15/199/F) Wick Quarry London Road Wick. BS30 5SJ (Adjoining Parish): Restoration of quarry to a nature reserve and outline permission of a wardens lodge (dwelling), greenhouse, poly tunnel, barns, machinery shed, workshop and office with welfare facilities, education centre and business and office units.  
*Approve with conditions*
  - 6.4 **Other Planning Matters.**
    - 6.4.1 **PK18/3217/LB & PK18/3217/LB** Wilkes Farm, Bottoms Farm Lane, Doynton: Demolition of outbuilding and erection of 1no. Holiday let with associated works.  
*Withdrawn applications.*
    - 6.4.2 The process for reviewing planning applications was discussed it was agreed that DPC will continue with the current procedures which comply with LGA 1972 Section 101(1). These procedures require that all members C.C. the other members with comments in

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Notes: DPC = Doynton Parish Council; SGC = South Gloucestershire Council; ALCA = Avon Local Councils Association; CEF = Community Engagement Forum; AONB = Area of Outstanding Natural Beauty; TPF = Town & Parish Forum;

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- order that those comments sent to SGC are in agreement with members. ALL/EW  
The Clerk will advise if any changes are made by NALC.
- 6.4.3** It was agreed *No comment* will be made with regard to the Parishioners correspondence re developments at Bottoms Farm Cottage, Doynton.
- 7. FINANCE**
- 7.1** Cheques were signed in payment of the following invoices:
- £338.25 E Weightman, Parish Clerk, (work undertaken October & November 2018)
  - £266.00 Doynton Village Hall (Hire PC meeting & Post Office Apr-Sept 18)
  - £37.20 Derek Girling (Reimbursement domain fee Parish website Oct-18-19)
  - £100.00 Donation to St Bartholomew's for PCC Magazine 2018
  - £34.63 SGC Litter Bin empty (July-Sept 18)
  - £2,520.00 Sutcliffe Play (Refurbishment Playground safety matting)
  - £458.00 Fred Ellis (Remedial work on safety of Playground)
  - £225.18 Zurich Municipal (annual DPC insurance 2018-19)
- The above were proposed for payment by Cllr. Salter and seconded by Cllr. Hart.
- 7.2 Finance Report**
- 7.2.1** After presentation of the cheques noted above, the working capital balance at HSBC Bank for the month to 30<sup>th</sup> November will be £5,651.39. The funds from the Community Infrastructure levy award from SGC are now at a Nil balance due to the remedial work undertaken on the Children's playground these past two months.  
The balance on the S106 savings account currently stands at £14,516.72
- 7.2.2** The Council's budget for 2019/20 was discussed. The Clerk put forward a draft budget based on the precept remaining unchanged at £5,000. It was agreed unanimously and that this will be displayed on the website and notice board for the electorate to view and comment on before 30<sup>th</sup> December and pending any comments would be finalised as agreed. EW
- 8. VILLAGE MAINTENANCE & HIGHWAYS.**
- 8.1 Update on problems already reported to SGC unless stated.**
- 8.1.1** White road markings on Bottoms Farm lane in Doynton Village still require renewing on the road junction at Ham lane, High street, Bottoms Farm lane, the request for the reinstatement of reflective bollards on Rookery Lane along with Horsepool, Ham and Culleysgate lanes surface redressing to be chased by the clerk. EW
- 8.2 New Issues raised by Councillors.**  
Potholes at the entrance to Woodmead lane and the potholes by the Utility trench outside Doynton House rear car park entrance on Bury Lane to be reported by the clerk. EW
- 9. SPECIAL MATTERS FOR ATTENTION**
- 9.1** The new Safety matting has been installed at the Playground and the clerk has drawn the attention to the danger of overhanging trees over the playground to the Playing Field Committee and will request they check their Public Liability Insurance to cover them during the period whilst the trees are waiting having their remedial work undertaken. EW
- 9.2** DPC identified one tree on the village green, Doynton that would need to be added to the inaugural "Tree Register" and reviewed annually. EW
- 9.3** The Council agreed there are no changes to the Council's insurance requirements. The quotes from Zurich Insurance for Annual cover for 2018-19 were discussed and confirmed to accept a 5 year Long Term Agreement with an annual premium of £225.18 EW
- 9.4** The Fixed Asset Register was reviewed and approved at £27,647.07.
- 9.5** It was agreed to continue with bi-monthly DPC meetings on the third Wednesday of the month in 2019 commencing at 7.30pm. There would be the following changes to the schedule: Thursday May 9<sup>th</sup>, the latter includes the Annual parish and AGM and Thursday 18<sup>th</sup> July. The clerk would update the website and book the Village Hall. EW

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- 9.6 It was approved to continue with the subscription to ALCA.
- 9.7 The review of the Parish Clerks' Pay Scale resulted in the agreement of NJC salary point 24 to be effective from 1<sup>st</sup> January 2019.
- 9.8 It was agreed that DPC were compliant with the governments Transparency Code for Smaller Authorities and the Clerk will continue to update where necessary. EW
- 9.9 It was agreed to donate £50 to Brandon Trust, the clerk would advise the cheque will signed at the January 2019 meeting. EW

**10 TO RECEIVE REPORTS OF MEETINGS ATTENDED** *Mrs. P Blacker attended the CEG Forum Wednesday 24<sup>th</sup> October and advised there was a presentation from an organisation called "Warm & Well" who appear to have plenty of money for grants, but the take up has been poor. Contact number is: - 0800 500 3076 for anyone interested in contacting. The date of the next meeting is: - Thursday 7th February at 7pm - Warmley Community Centre and Mrs. Blacker will attend. The Clerk had thanked her for the report.*

*District Cllr. Reade advised that it was felt Police in Rural Parishes should carry "Bolt" guns to assist where there has been an accident on the lanes involving horses if required.*

**11 TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS.**  
*District Cllr. Reade advised there were due to be road closures around Dyrham and Hinton for repairs.*


**12 MATTERS OF INTEREST RAISED BY MEMBERS.** *None to record.*

**13 ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS**  
*Replacement Play equipment for Doynton Playground.*

**14 DATE OF NEXT MEETING**

Wednesday 16th January 2019 at 7.30 pm in Doynton Village Hall.  
Cllr. Hart will now take over as Chairman from 21st November 2018 to 31<sup>st</sup> March 2019.

The meeting closed at 8.45pm

  
Signed.....

Date..... 16<sup>th</sup> January 2019 .....