

DOYNTON PARISH COUNCIL
Minutes of the Meeting held at Doynton Village Hall
18th January 2017 at 7.30 pm

Present:	John Bartram	Chairman.
	William Crew	Vice Chairman
	Peter Hart	Councillor
	William Roch	Councillor.
	Jill Salter	Councillor
	Stephen Reade	District Councillor
	Elaine Weightman	Parish Clerk

One member of the public

The Chairman welcomed everybody and opened the meeting.

Action

1. APOLOGIES: *None*

2. TO APPROVE THE MINUTES OF THE LAST MEETING

The minutes of the Parish Council meeting of 16th November 2016 were approved and signed by the Vice Chairman on the proposal of Cllr. Crew seconded by Cllr. Hart.

3. MATTERS ARISING

The restorative work to clear vegetation on Cleeve Bridge is in hand with a small working party being formed.

4. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED

Cllr. Roch declared an interest at item 6.2.4 - PK16/6416/F Mill Cottage.

5. TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.

5.1 The proposed sale of the Cross House Inn by Enterprise Inns was discussed. As the pub has been listed as an Asset of Community Value in December 2015 the community have an opportunity to put in a bid to buy the pub. Interested community groups have until Friday 27th January to inform SGC if they intend to submit a bid. If notice is not received by that date then the owner is free to sell the pub on the open market. If notice is received, then a six month full moratorium period begins. This period is six months from the date the owner informed SGC of their intention to sell, which apparently was the 16th December 2016. Within this period the owner can only dispose of the asset to an eligible community or voluntary organisation. The Chairman will prepare a notice outlining the above for noticeboards and the website so that if any community group intends to submit a bid for the pub then they should contact the Parish Clerk before 27th January. DPC would inform SGC if there is a Community group bid.

JB
EW

6. PLANNING

6.1 To Comment on Planning Applications

None currently requiring a response

6.2 To record comments on applications dealt with since the previous meeting.

6.2.1 PK16/6348/TCA Hindscarth Bury Lane, Doynton. Works to fell 1no Picea Abies and 1no Juniperus Communis tree situated within the Doynton Conservation Area. *No Objection.*

6.2.2 PK16/6313/LB & PK16/6312/F Wayside Cottage High Street, Doynton. Erection of two storey rear extension to provide additional living accommodation (Resubmission of PK16/3827/LB & PK16/3827/F) *No Objection*

6.2.3 PK16/6781/TCA Court Farm, Church Road, Doynton. Works to fell 1 no Giant Redwood and 1 no Birch tree. Situated in the Doynton Conservation Area. *No Objection*

6.2.4 PK16/6416/F Mill Cottage Mill Lane Doynton. Conversion of the existing store building to form 1no. dwelling and associated works *No Objection*

6.2.5 PK16/6787/F Woodmead Farm Woodmead Lane Doynton. Change of use of agricultural barn to offices (Class B1) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) to include alterations. *No Objection*

6.2.6 PK16/6575/F The Old Stables Off Bury Lane Doynton BS30 5SR. Conversion of existing

- barn to form 1 no new dwelling with access and associated works. *No Objection.*
- 6.2.7** PK16/6902/CLP Bottoms Farm Cottage Bottoms Farm Lane Doynton. Application for a Certificate of Lawfulness for the proposed erection of a detached building to form leisure facilities. (Resubmission of PK15/4609/CLP). *Objection lodged by DPC.*
- 6.3 To Note Planning Decisions.**
- 6.3.1** PK16/5575/TCA Rectory Farmhouse 39 Toghill Lane, Doynton. Works to fell 3 x Sycamore trees T1, T2 and T3 and 1 x Ash tree T13. Crown lift 9 x Sycamores T4 to T12 to 7m, crown clean, remove major dead wood and reduce limbs from overhead cables. *Split decision.*
- 6.3.2** PK16/5193/F Tracy Cottage Farm Freezing Hill Cold Ashton. BS30 5RS. Erection 1 no agricultural building. *Approve with Conditions.*
- 6.3.3** PK16/6348/TCA Hindscarth Bury Lane, Doynton. Works to fell 1 no Picea Abies and 1 x Juniperus Communis tree situated within the Doynton Conservation Area. *No Objection.*
- 6.3.4** PK16/6575/F The Old Stables Off Bury Lane Doynton BS30 5SR. Conversion of existing barn to form 1 no new dwelling with access and associated works. *Application withdrawn*
- 6.3.5** PK16/6781/TCA Court Farm, Church Road, Doynton. Works to fell 1 x Giant Redwood and 1 x Birch tree. Situated in the Doynton Conservation Area. *Subject to Tree Preservation order*
- 6.4 Other Planning Matters.**
- 6.4.1** The process for reviewing planning applications was discussed and it was agreed that DPC will continue with the current procedures which comply with LGA 1972 Section 101(1). Under this procedure all Councillors are to ensure they advise the Parish Clerk of their views in a timely manner so that if there is a vote for an objection to be lodged then DPC can advise the applicant accordingly and ask them if they wish to present anything to the council before the objection is submitted. DPC will convene a special meeting in order for the applicant to hear discussions of their application.
- 7. FINANCE**
- 7.1** Cheques were signed in payment of the following invoices:
- £314.92 E Weightman, Parish Clerk, (work undertaken Dec 16 & Jan 2017)
 - £106.38 E Weightman, Parish Clerk, (quarterly expenses Oct , Nov & Dec 2016)
 - £ 30.00 Avon Local Councils Association (Course fee Governance Training –Clerk)
 - £ 38.56 SGC Litter Bin empty (02/10-25/12/2016)
 - £ 1.00 BT Payphones (Adoption of BT Payphone)
 - £ 50.00 South Gloucestershire Citizens Advice Bureau donation.
 - £ 50.00 Brandon Trust (Children’s Playlink) donation.
- 7.2.1** After presentation of the cheques noted above, the balance at HSBC Bank for the month to 31st January will be £6,447.57. The balance on the S106 savings account currently stands at £14,498.48
- 7.2.2** It was agreed to approve the DPC budget 2017/18 based on an unchanged precept of £5,000 proposed by Cllr. Hart and seconded by Cllr. Salter.
- 7.2.3** The request to SGC for the Precept for the 2017/18 Financial Year to be set at £5,000 was signed by the Chairman. It will be delivered to SGC by the Clerk. **EW**
- 8. VILLAGE MAINTENANCE**
- 8.1 Update on problems already reported.**
- 8.1.1** The Parish Clerk will ask those landowners with overhanging hedges/trees to cut back their vegetation. **EW**
- 8.2 New Maintenance Issues raised by Councillors.**
None to report
- 9. SPECIAL MATTERS FOR ATTENTION**
- 9.1** The 2017 Parish Bulletin was discussed and it was agreed that it should follow the 2016 format. The Chairman will prepare the DPC content for approval at the next DPC meeting with minor alterations being forwarded by the Clerk **JB/EW**
- 9.2** The SGC BIG Spring Clean 2017 will be on Sunday 5th March in Doynton organised again by Jane Girling, who was thanked in advance. **EW**

- 9.3 The BT Contract was signed to adopt the phone box on the High Street under the “Adopt a Kiosk” scheme and the Clerk will return it to BT. The Chairman will add to the Parish magazine a request to the community to come up with ideas on how kiosk should be used. **EW/JB**
- 9.4 DPC will make a donation of £50 to “Four Towns Vale Link Community Transport”.
- 9.5 Details of the restorative work required on the bus shelter were discussed and also work on the “Alex Amos seat” and the newly adopted BT Kiosk. The Clerk will obtain quotes for these maintenance works. **EW**
- 9.6 DPC will not send a representative to the briefing on the proposed Junction 18A of the M4.
- 9.7 This was discussed earlier at 5.1
- 9.8 The Model Complaints Procedure for DPC was adopted and signed by the Chairman and Vice Chairman and would be forwarded to the website for publication by the Clerk **EW**
- 10 TO RECEIVE REPORTS OF MEETINGS ATTENDED**
- 10.1 *Parish Clerk - Information Governance Training November 28th 2016.* The Clerk advised that Councillors should be using dedicated email accounts for their parish council business and this would become an amendment to Standing Orders. The Chairman will ask Derek Girling about obtaining email addresses with domain names from the existing website. **EW/JB**
- 11 TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS.**
Covered earlier in the meeting.
- 12 MATTERS OF INTEREST RAISED BY MEMBERS**
It was noted that 500 runners are expected at the Doynton Half Marathon on Sunday 22nd January.
- 13 ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS**
Covered earlier under Standing Orders.
- 14 DATE OF NEXT MEETING**
Wednesday 15th March 2017 at 7.30 pm
- The meeting closed at 9.20pm

Signed.....

Date.....