

DOYNTON PARISH COUNCIL
Minutes of the Annual General Meeting held at Doynton Village Hall
18th May 2016 at 7.50 pm

Present:	John Bartram,	Chairman
	William Crew	Vice Chairman
	William Roch	Councillor
	Jill Salter	Councillor
	Elaine Weightman	Parish Clerk

Five members of the public

Action

The Parish Clerk welcomed everybody and opened the meeting.

1. Apologies for absence.

Peter Hart - Councillor.

2 Election of Officers.

2.1 The Clerk asked for nominations for the position of Chairman.

Cllr. Bartram indicated that he wished to step down as chairman. However, in the absence of nominees willing to take the post, it was unanimously agreed after discussion to defer re-election of the Chair to a future meeting of the Council and that *Cllr. Bartram* will continue as Chairman for the time being.

2.2 The Clerk asked for nominations for the position of Vice-Chairman.

Mr William Crew was proposed by *Cllr. Bartram* and seconded by *Cllr. Roch*. He accepted the nomination and was elected unanimously.
Mr John Bartram took over the chair.

3 Appointment of Parish Council representatives on local organisations

The following Parish Council representatives were appointed:

3.1	Village Hall Committee	Mr Peter Hart
3.2	Playing Field Committee	Mr William Roch
3.3	ALCA	Mr Crew

EW

4 Timetable for Annual Review items

Annual reviews of the following will be undertaken at the stated meeting of the PC.

4.1	Standing Orders - November
4.2	Financial Regulations - May
4.3	Frequency/dates of meetings - November
4.4	Subscriptions to other bodies - November
4.5	Risk Assessment – Ongoing

5 Financial Matters

5.1 Income and Expenditure Accounts for year ended 31st March 2016 were signed by the Chairman and Parish Clerk.

5.2 The Audit of Accounts 2015/16 was reviewed on 6th May 2016 by the Internal Auditor *Iain Selkirk* and forwarded for signature at the subsequent Parish Council meeting.

EW

6 Date of Next meeting

Wednesday 17th May 2017.

The meeting closed at 8.05 pm.

Signed..... **Date**.....