

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON 14<sup>TH</sup> DECEMBER 2011  
AT HOLY TRINITY CHURCH ROOM**

<b>Present:</b>	Anne Fisher	Chairman
	John Bartram William Crew William Roch Jill Salter	Councillors
<b>Apologies:</b>	Elaine Weightman	Clerk

It was agreed that as the clerk was unable to attend the meeting, Jenny Bartram would be asked to take the minutes on this occasion

Notes	Actions
<p><b>2. Minutes of Previous Meeting held on 19<sup>th</sup> October 2011.</b> The minutes of the DPC meeting of 19<sup>th</sup> October 2011 were approved on the proposal of Mr John Bartram and seconded by Mrs Anne Fisher. They are to be signed at the next meeting.</p>	
<p><b>3. Matters Arising.</b> There were no matters arising.</p>	
<p><b>4. Declarations of Interest</b> Mrs Anne Fisher declared her interest in the planning application at Oxleaze in that she is a resident of Toghill Lane.</p>	
<p><b>5. Public Participation.</b> No members of the public were present.</p>	
<p><b>6. Planning.</b>  <b>6.1. PK11/3441/F</b> Oxleaze, Toghill Lane, Doynton. A letter objecting to the application was unanimously approved by the councillors for submission to the planners. It was noted that the condition of Toghill Lane has deteriorated badly. The Parish Clerk to be requested to write a letter to Highways.  <b>6.2. Cleeve Lane.</b> It was reported that a letter has been received regarding a house that has been built in Cleeve Lane. As this is in Wick Parish, this matter is to be referred to Mrs Sue Jones of WPC.  <b>6.3. COM/11/0987/OD</b> Land adjacent Greystones, Bury Lane, Doynton. The decision of the Planning Enforcement Officer was discussed. The Parish Clerk to be requested to write a letter to the Planning Office asking for clarification on the regulations regarding caravans.</p>	<p>EW</p> <p>EW</p> <p>AF</p> <p>EW</p>

<p><b>7. Finance.</b></p> <p><b>7.1. The Fixed Asset List</b> was approved and it was agreed that, since there is no reason to depreciate the assets, they would be maintained at the insured value.</p> <p><b>7.2. Invoices for Payment.</b> The three invoices were approved for payment but since they were not available at the meeting, it was agreed that Mrs Anne Fisher would collect the invoices and cheques from the Parish Clerk for signature and posting at a later date.</p> <p><b>7.3. Recent Expenditure &amp; Budget Update.</b> The VAT repayment due to the Millenium Project was discussed and it was agreed that it should if possible be paid in this financial year. If that is not possible then it should be recorded as an outstanding debt in the end of year accounts.</p> <p>A discussion followed regarding the dog bin in the Playing Fields.</p> <p><b>7.4. Council's Budget &amp; Precept for 2012/3</b> Items suggested for inclusion in the Budget for 2012/3 were:</p> <p>Jubilee Event – it was agreed to donate £25 toward the Jubilee celebrations.</p> <p>Citizens Advice Bureau – it was agreed that no provision should be made this year but it would be reconsidered in the future.</p> <p>Children's Playlink Scheme – It was suggested that this may be something that Langton's Charity would support. The Charity to be approached.</p> <p>It was agreed, on a majority vote, that the precept would be maintained at £5,000 for 2012/3, this does include some provision for contingency.</p>	<p>AF</p> <p>EW</p> <p>WC</p>
<p><b>8. Correspondence</b></p> <p>The correspondence was not available at the meeting. It will be collected from The Parish Clerk by Mrs Anne Fisher and circulated to councillors.</p>	<p>AF</p>
<p><b>9. Special Matters</b></p> <p><b>9.1. Standing Orders.</b> It was agreed that the Standing Orders be agreed. Signed by Mrs Anne Fisher and Mr William Crew.</p> <p><b>9.2. Review of the NALCA Financial regulations.</b> There was a discussion and a query was raised regarding PAYE and NI for the Clerk. The report was approved, signed by AF &amp; WC.</p> <p><b>9.3. CAA for Doynton.</b> It was agreed that PPIG be requested to go ahead with the process to create a CAA for Doynton, including applying for funding and inviting the involvement of UWE students.</p>	<p>AF</p>
<p><b>10. Jubilee Celebrations Committee.</b> The membership of the Committee was noted and a report of progress received.</p>	
<p><b>11. The Parish Bulletin</b> has been prepared by the Clerk but was not available at the meeting.</p>	
<p><b>12. Reports of Meetings Attended.</b></p> <p>Reports were received from Mr John Bartram on the Boyd Valley Safer &amp; Stronger Communities meeting and from Mrs Anne Fisher on the Localism Workshop</p>	
<p><b>13. Matters of Interest Raised by Members</b></p> <p><b>13.1. Parking.</b> There was a discussion about vans blocking the</p>	

pavement outside Roselands, also about parking outside the church and on the Turnbridge.

**Parish Warden.** It was reported that Mr John Bartram is now the voluntary parish warden for Doynton AONB, he has replaced Mr Colin Hunt.

**13.2. Street Lighting.** A suggestion was received from a resident that turning the lights off at midnight was too early. However there is no flexibility in the timing, either a light goes off at midnight or it stays on all night.

**14. Date of Next Meeting**

18<sup>th</sup> January 2012 at 8.00pm in the Village Hall.

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