

DOYNTON PARISH COUNCIL
Minutes of the Meeting held at Doynton Church Rooms
19th July 2018 at 7.30pm

Present:	William Crew	Chairman
	Peter Hart	Vice Chairman
	John Ellis	Councillor.
	William Roch	Councillor.
	Jill Salter	Councillor.
	Elaine Weightman	Parish Clerk

One member of public in attendance

The Chairman welcomed everybody and opened the meeting.

Action

1. **APOLOGIES** *None.*
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**
The Minutes of the AGM and the Minutes of the Parish Council meeting of 10th May 2018 were approved and signed by the Chairman on the proposal of Cllr. Salter and seconded by Cllr. Roch.
3. **MATTERS ARISING.** *None to note.*
4. **TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED** *Cllr. Ellis when discussions on the Playground*
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**
Pete Blanchard from Emerson's Green running club outlined plans for the 20th January 2019 Doynton Hard Half Marathon. Parking would be at Wick Quarry with a Vintage Double decker bus to transport runners. Pete was thanked by members and he will advise of the progress of the event planning.
6. **PLANNING**
 - 6.1 **To Comment on Planning Applications:** - *None to note.*
To record comments on applications dealt with since the previous meeting.
 - 6.2 **PK/18/2698F** Nicholls Farm, Bury Lane. Erection of open sided car port. *No Objection.*
 - 6.3 **To Note Planning Decisions.** :-*None to note.*
 - 6.4 **Other Planning Matters.**
DPC members noted SGC briefing on the Governments new route to obtaining planning permission – The Permission in Principle (PIP).
7. **FINANCE**
 - 7.1 Cheques were signed in payment of the following invoices:
 - £338.25 E Weightman, Parish Clerk, (work undertaken June & July 2018)
 - £126.41 E Weightman, Parish Clerk, (quarterly expenses April, May & June 2018)
 - £ 40.00 Information Commissioner (Registration fee for compliance with GDPR)
 - £ 24.00 Hire of Church rooms July 2018 PC meeting
 - £ 34.63 SGC (Empty Litter Bin 14/4-23/6/18).The above were proposed for payment by Cllr. Salter and seconded by Cllr. Roch.
 - 7.2 **Finance Report**
 - 7.2.1 After presentation of the cheques noted above, the working capital balance at HSBC Bank for the month to 31st July will be £7,830.79 this includes the earmarked funds from the Community Infrastructure levy award from SGC of £1,321.79. The balance on the S106 savings account currently stands at £14,510.14.
8. **VILLAGE MAINTENANCE**
 - 8.1 **Update on problems already reported.**
 - 8.1.1 White road markings on Bottoms Farm lane in Doynton Village still require renewing on the road junction at Ham lane, High street, Bottoms Farm lane. The clerk to chase.

EW

Horsepool, Ham and Culleysgate lanes are Highways future agenda for surface redressing. Signage /VAR re speeding on Bury lane from Wick below Quarry Farm & Townsend Lane cannot be implemented as they are within the National speed limit area.

8.2 New Maintenance Issues raised by Councillors.

None raised.

9. SPECIAL MATTERS FOR ATTENTION

9.1 Quotes for the remedial work required upon the playground after The Play Area Safety Inspection Report 2018 have been received and it was agreed unanimously to accept those from Fred Ellis. Whilst undertaking the work it was agreed he should remove the Seesaw as it does not comply and it will be replaced by another item to be discussed at the next meeting with the input of local children.

JE/JS

9.2 Photographic evidence had been sent to Highways enforcement and members would continue to monitor the vehicle Parking on Toghill Lane should it appear that local residents continue to be conducting a vehicle repair business on the public Highway.

ALL/EW

9.3 GDPR items were ratified by members who had been distributed the items before the meeting. It was agreed that to comply with GDPR 2018 the following would be on the website:-

Model Publication Scheme Document, Data Protection Policy and General Privacy Document.

EW

The following were agreed unanimously but not on the website: Data Breach Policy, Advice for elected and prospective Councillors, Parish Council Security Guide, Data Retention Policy, Sub access request, Privacy Notice for Staff/Councillors and Consent Form.

9.4 It was agreed unanimously the request to Fly the Red Ensign for Merchant Navy day on 3rd September 2018 in the Parish. The Clerk would inform the Merchant Navy.

EW

10 TO RECEIVE REPORTS OF MEETINGS ATTENDED *None*

11 TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS.

None to record.

12 MATTERS OF INTEREST RAISED BY MEMBERS

None to record.

13 ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS

None to record.

14 DATE OF NEXT MEETING

Wednesday 19th September 2018 at 7.30 pm in Doynton Village Hall.

The meeting closed at 8.50 pm

Signed.....

Date.....