

**DOYNTON PARISH COUNCIL**  
**Minutes of the Meeting held at Doynton Village Hall**  
**9<sup>th</sup> May 2019 at 7.45pm**

<b>Present:</b>	William Crew	Chairman
	Peter Hart	Vice Chairman
	William Roch	Councillor.
	Jill Salter	Councillor.
	Stephen Reade	District Councillor.
	Elaine Weightman	Parish Clerk

No members of public in attendance

The Chairman welcomed everybody and opened the meeting.

**Action**

**1. APOLOGIES**

Paul Blanchard Emerson's Green Running club  
Ben Stokes, District Councillor.

**2. TO APPROVE THE MINUTES OF THE LAST MEETING**

The minutes of the Parish Council meeting of 20th March 2019 were approved and signed by the Chairman on the proposal of Cllr. Hart and seconded by Cllr. Roch.

**3. MATTERS ARISING** *Thanks have been received to DPC to forward to the landowner for the conservation work undertaken adjacent to the River Boyd.*

**4. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED** *None to record*

**5. TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**

*No members of public in attendance.*

**6. PLANNING**

**6.1 To Comment on Planning Applications**

**P19/3701/F.** Culleysgate Farm, Culleysgate Lane, Doynton, BS30 5SP:- Change of use of land and siting of 1no. static caravan for use as temporary agricultural workers dwelling (Class C3) *Support given no objection.*

**EW**

**6.2 To record comments on applications dealt with since the previous meeting.**

**P19/3602/TCA** Doynton Playing Field Toghill Lane, Doynton: Works to fell 1 no. Chestnut Tree. Tree situated in the Doynton Conservation Area. *No Objection.*

**6.3 To Note Planning Decisions.**

**P19/2715/TCA** Cross House Inn, High Street Doynton: Works to crown lift woodland strip to the north of the Cross House Inn to a height of 1.8 metres. Trees located in the Doynton Conservation Area. *No Objection.*

**P19/2134/F** Sunnyview, Bury Lane, Doynton. Relevant demolition of existing conservatory and erection of a two storey rear extension to form additional living accommodation. Installation of 1 No. window to front elevation to facilitate garage conversion. *Approve with conditions.*

**6.4 Other Planning Matters.**

**PK18/4397/F** The Old Stables Off Bury Lane:-Conversion of existing barn and erection of single storey side extension and detached garage to form 1 No. dwelling with associated works. (resubmission of PK18/4397/F) *Application was considered by the Development Management Committee, Civic Centre, Kingswood. 18<sup>th</sup> April and Cllr. Hart attended. No decision was made and the application would be forwarded onto the new Planning Committee after the May elections.*

- 7. FINANCE**
- 7.1** Cheques were signed in payment of the following invoices:  
 - £357.30 E Weightman, Parish Clerk (work undertaken April & May 2019)  
 - £ 87.92 E Weightman, Parish Clerk, (Expenses April & May 2019)  
 - £ 51.95 SGC Empty litter Bin (Jan-Mar 2019)  
 - £ 99.00 Playsafety for inspection of Toghill playground  
 -£100.00 Iain Selkirk, for internal audit 2018/19.  
 -£200.00 Great Western Air Ambulance (Donation)  
 The above were proposed for payment by Cllr. Salter and seconded by Cllr. Hart.
- 7.2 Finance Report**
- 7.2.1** After presentation of the cheques noted above, the working capital balance at HSBC Bank for the month to 31<sup>st</sup> May will be £6,812.21 this includes the recently received SGC half year precept payment of £2,510.00. There are currently no earmarked funds remaining from the Community Infrastructure levy award from SGC. The balance on the S106 savings account currently stands at £14,528.75.
- 7.2.2A** The Council agreed to consider and accept the Annual Governance Statement 2018/19
- 7.2.2** The Council agreed to approve the Annual Governance Statement 2018/19  
 These were signed by the Chairman and the Parish Clerk, as the Responsible Finance Officer **WC/EW**
- 7.2.3A** The council agreed to consider and accept the Annual Accounting Statement 2018/19
- 7.2.3B** The council agreed to approve the Annual Accounting Statement 2018/19  
 These were signed by the Chairman and the Parish Clerk, as the Responsible Finance Officer. **WC/EW**
- 7.2.4** The above documents and the Annual Return will be placed on the website by 16<sup>th</sup> June and the “Notice of Appointment of the Date for the Exercise of Electors’ Rights” will be displayed until 26<sup>th</sup> July 2019 on the Parish website and noticeboard. The Certificate of Exemption –AGAR 2018/19 Part 2 and the Clerk and RFO and Chairman’s contact details will be forwarded to external auditors PKF Littlejohn. **EW**
- 7.2.5** It was agreed to appoint Mr Iain Selkirk as Internal Auditor for 2019/20 if required.
- 7.2.6** A review of the cheque signatories on the Council’s bank accounts was completed now there is a new Parish Council in office.
- 8. VILLAGE MAINTENANCE**
- 8.1 Update on problems already reported.**
- 8.1.1** Horsepool, Ham and Culleysgate lanes surface redressing had been partially undertaken and would be continued to be monitored. **ALL**  
 Blocked Culvert on Toghill Lane, opposite the Bus stop would be chased. **EW**  
 There had been partial removal of Diversionary road signs and other signage, however works were continuing.  
 Gatherham Lane bridge was strengthened in 2001 and can carry 40T vehicles on 5 axles or 44T vehicles on 6 axles.  
 Pot holes on Woodmead Lane had been repaired.
- 8.2 New Maintenance Issues raised by Councillors.**
- 8.2.1** Potholes opposite the Chapel house on Doynton Lane to be reported to SGC. **EW**
- 9. SPECIAL MATTERS FOR ATTENTION**
- 9.1** The Play Area Safety Inspection Report 2019 was lodged and it was noted that the area had a number of items to be noted which require actions and the clerk will approach Fred Ellis re undertaking some of the maintenance issues. **EW**
- 9.2** It was agreed the clerk will write to Mike Williams and John Spencer to thank them for cutting the Village Green last year and to advise them that DPC will refund green bin charges of £30 each on presentation of receipts if they are happy to undertake the same task this year. **EW**
- 9.3** Reflective bollards have been erected by SGC close to the 5/6foot deep ditch near the bend on Rookery Lane.

- 9.4 Candidates for co-option onto the Parish Council are now invited from parishioners who should apply to the Parish Clerk.
- 9.5 It was agreed the following DPC meetings to the end of 2019 would take place on: - Thursday July 25<sup>th</sup>, Thursday September 26th and Thursday November 28th .The Clerk would advise the Village Hall and add to the website. EW
- 10 **TO RECEIVE REPORTS OF MEETINGS ATTENDED** *Cllr. Hart had reported earlier at 6.4.*
- 11 **TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS.**  
*District Cllr. Reade had nothing further to report not covered earlier in the Agenda.*
- 12 **MATTERS OF INTEREST RAISED BY MEMBERS**  
*DPC would write to the driver that continues to drive without caution and consideration for other members using the parish highways.* EW
- 13 **ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS**  
*To record the formal adoption of The Doynton Parish Plan.* EW
- 14 **DATE OF NEXT MEETING**  
Thursday 25th July 2019 at 7.30 pm
- The meeting closed at 8.55 pm

Signed.....

Date.....