

DOYNTON PARISH COUNCIL
Minutes of the Meeting held at Doynton Church Rooms
10th May 2018 at pm

Present:	William Crew	Chairman
	Peter Hart	Vice Chairman
	John Ellis	Councillor.
	William Roch	Councillor.
	Jill Salter	Councillor.
	Stephen Reade	District Councillor.
	Elaine Weightman	Parish Clerk

No members of public in attendance

The Chairman welcomed everybody and opened the meeting.

Action

1. APOLOGIES

Ben Stokes, District Councillor.

2. TO APPROVE THE MINUTES OF THE LAST MEETING

The minutes of the Parish Council meeting of 21st March 2018 were approved and signed by the Chairman on the proposal of Cllr. Salter and seconded by Cllr. Roch.

3. MATTERS ARISING *Signs are being laminated to display in the parish requesting dog owners to remove dog fouling or face prosecution.*

4. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED *None to record*

5. TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.

No members of public in attendance.

6. PLANNING

6.1 To Comment on Planning Applications

None to note.

6.2 To record comments on applications dealt with since the previous meeting.

None to note.

6.3 To Note Planning Decisions.

PK18/0762/TCA Doynton House, Bury Lane, Doynton. Works to fell 2no. Elm trees and works to crown reduce 1no. group of mixed tree species (on road side of trees only) to points 7m from trunk of each tree, and crown lift to 8m clearance from road *No objection*

PK17/5637/F Cross House Inn High Street Doynton.: Internal and external alterations to include erection of single storey extension to provide enlarged restaurant area with associated facilities. *Approve with Conditions*

PK17/5638/LB Cross House Inn High Street Doynton.: Internal and external alterations to include erection of single storey extension to provide enlarged restaurant area with associated facilities. *Approve with Conditions.*

PK17/2390/F Park Hotel and Resort. Wick. Erection of temporary wedding marquee to exist on site for a period of 5 yrs. with associated parking. *Approve with Conditions.*

PK17/3053/F Park Hotel and Resort, Wick. Erection of Conservatory. *Approve with Conditions.*

PK17/3055/LB Park Hotel and Resort, Wick. Erection of Conservatory. *Approve with Conditions.*

PK17/5832/F Doynton Mill, Mill Lane, Doynton. BS30 5TQ. Erection of 1 building to form 4 self-contained workshop units (Class B1c) and erection of single storey extension to the existing workshop. *Approve with Conditions*

PK16/6416/F Mill cottage, Mill lane, Doynton. Conversion of the first floor of the existing store building to form 1 self-contained flat (Class C3) with associated works. *Approve with Conditions.*

PK17/3614/F. Land at Toghill lane, Doynton. Demolition of unlisted buildings in Doynton Conservation area. Erection of 7 dwellings and community building and associated works. *Refusal.*

6.4

Other Planning Matters.

DPC would not respond to SGC Consultation on Transfer of small sites to support delivery of Affordable homes as it does not impact upon Doynton Parish.

7. FINANCE

7.1 Cheques were signed in payment of the following invoices:

- £ 394.62 E Weightman, Parish Clerk (work undertaken April & May 2018)
- £ 44.06 SGC Empty litter Bin (Jan-Mar 2018)
- £100.80 Playsafety for inspection of Toghill playground
- £ 85.00 Iain Selkirk, for internal audit 2017/18.
- £ 50.00 Doynton playing Field rental
- £ 24.00 Hire of Church rooms May 2018 PC meeting
- £ 57.00 Hire of Doynton Village Hall PC Nov Jan & Mar meetings

The above were proposed for payment by Cllr. Salter and seconded by Cllr. Hart.

7.2 Finance Report

7.2.1 After presentation of the cheques noted above, the working capital balance at HSBC Bank for the month to 31st May will be £8,394.08 this includes the recently received SGC half year precept payment of £2,523.00 and earmarked funds from the Community Infrastructure levy award from SGC of £1,321.79 . The balance on the S106 savings account currently stands at £14,506.76.

7.2.2A The Council agreed to consider and accept the Annual Governance Statement 2017/18

7.2.2 The Council agreed to approve the Annual Governance Statement 2017/18
These were signed by the Chairman and the Parish Clerk, as the Responsible Finance Officer

WC/EW

7.2.3A The council agreed to consider and accept the Annual Accounting Statement 2017/18

7.2.3B The council agreed to approve the Annual Accounting Statement 2017/18
These were signed by the Chairman and the Parish Clerk, as the Responsible Finance Officer.

WC/EW

7.2.4 The above documents and the Annual Return will be returned to PKF LITTLEJOHN by 11th June and the “Notice of Appointment of the Date for the Exercise of Electors’ Rights” will be displayed until 13th July 2018 on the Parish website and noticeboard

EW

7.2.5 It was agreed to appoint Mr Ian Selkirk as Internal Auditor for 2018/19 if required.

8. VILLAGE MAINTENANCE

8.1 Update on problems already reported.

8.1.1 White road markings have been renewed on the road junction at Ham lane, High street, those on Bottoms Farm lane in Doynton Village still require renewal and in addition the renewing of the white lines on the Turnbridge will be requested to be added to the above.

EW

8.2 New Maintenance Issues raised by Councillors.

8.2.1 raised at the Annual Parish meeting earlier the clerk would report to Streetcare that Horsepool, Ham and Culleysgate lanes need surface redressing at some point soon as there has been a significant increase in HGV and Van drivers utilising those lanes. The clerk would also make a request to Chris Harris at SGC Highways what could be put in place to curb speeding on Bury lane from Wick just below Quarry Farm and Townsend Lane, signage or VAR.

EW

9. SPECIAL MATTERS FOR ATTENTION

9.1 The Play Area Safety Inspection Report 2018 was lodged and it was noted that the area had a number of items to be noted which require actions and Cllr. Ellis will approach Fred Ellis re undertaking some of the maintenance issues. The Clerk will contact the manufacturers re how best to undertake some of the tasks requiring attention.

JE/EW

- 9.2 It was agreed the clerk will write to Mike Williams and John Spencer to thank them for cutting the Village Green last year and to advise them that DPC will refund green bin charges of £30 each on presentation of receipts if they are happy to undertake the same task this year. EW
- 9.3 The works to solve the road safety issues on the High street, Doynton have nearly been completed and have appeared to be successful in curbing speeds on the High street and it is hoped the VAR may be able to become a permanent feature.
- 9.4 The Clerk will report to Highways enforcement that some local residents have been parking and working on vehicles on Toghill Lane and appear to be conducting a repair business on the public Highway. EW
- 9.5 Councilors and Clerk confirmed they have read the recently circulated NALC GDPR Toolkit to assist the DPC in their plans being put in place to comply with GDPR 25th May 2018. ALL
- 9.6 The Clerk will earmark the use of the Community Infrastructure Levy fund from SGC for the upgrade to the Doynton children's play equipment with the planned maintenance initially from the recent Play safety report and future maintenance and refurbishment. EW
- 9.7 Members agreed the Clerks 2018-19 National Salary award as per the clerks contract of employment and to honour the JNC recommendations.
- 9.8 The forthcoming July DPC meeting was agreed to be on Thursday July 19th to be held in The Church Rooms. WC

10 TO RECEIVE REPORTS OF MEETINGS ATTENDED *None*

11 TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS.
District Cllr. Reade had nothing further to report not covered earlier in the Agenda.

12 MATTERS OF INTEREST RAISED BY MEMBERS
None to record.

13 ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS
None to record.

14 DATE OF NEXT MEETING

Tuesday 19th July 2018 at 7.30 pm

The meeting closed at 9.20 pm

Signed.....

Date.....