

DOYNTON PARISH COUNCIL

ANNUAL PARISH MEETING

DOYNTON CHURCH ROOMS

TUESDAY 16TH MAY 2017 AT 7.30 PM

EVERYONE IS WELCOME

AGENDA

1. Apologies for absence
2. To approve the Minutes of Parish Meeting of 18th May 2016
3. Matters arising from Minutes
4. Annual Report of the Chairman
5. To receive and review the DPC Accounts for year ended 31st March 2017
6. Issues for discussion :
 - 6.1. Neighbourhood Planning presentation
 - 6.2. The Cross House Pub
 - 6.3. Any other business
7. Date of Next Meeting

Clerk to Doynton Parish Council

Elaine Weightman, 103 Couzens Close, Chipping Sodbury, BS37 6BS
doyntonparishcouncil@hotmail.co.uk 01454 315023

DOYNTON PARISH COUNCIL

ANNUAL GENERAL MEETING

TO BE HELD AFTER THE ANNUAL PARISH MEETING
AT DOYNTON CHURCH ROOMS ON TUESDAY 16th MAY 2017

AGENDA

1. Apologies for absence.

Parish Clerk in the Chair.

2. Election of Officers:

- 2.1. Chairman,

- 2.2. Vice-Chairman

Incoming Chairman in the Chair

3. To appoint council representatives on Doynton Parish organisations & other bodies

- 3.1. Village Hall Committee,

- 3.2. Playing Field Committee.

- 3.3. ALCA

4. To note the timetable of Annual Review items

- 4.1. Standing Orders.

- 4.2. Financial Regulations.

- 4.3. Frequency/dates of meetings.

- 4.4. Subscriptions to other bodies.

- 4.5. Risk Assessment.

5. Financial Matters

- 5.1. Audit of Accounts 2016/17

6. Date of Next Meeting

Clerk to Doynton Parish Council

Elaine Weightman, 103 Couzens Close, Chipping Sodbury, BS37 6BS

doyntonparishcouncil@hotmail.co.uk 01454 315023

DOYNTON PARISH COUNCIL
COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING
AT DOYNTON CHURCH ROOMS
ON TUESDAY 16th MAY 2017 AFTER THE ANNUAL GENERAL MEETING

PRESS AND PUBLIC ARE WELCOME.

AGENDA

- 1. TO ACCEPT APOLOGIES FOR ABSENCE**
- 2. TO APPROVE THE MINUTES OF THE LAST MEETING**
- 3. MATTERS ARISING – for information only**
To comment on any developments with regard to the fence at Cleeve Bridge and Wick Quarry.
- 4. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED**
- 5. TO ADJOURN TO ALLOW PUBLIC PARTICIPATION**
- 6. PLANNING**
 - 6.1 To Comment on Planning Applications:**
PK17/1505/F. Chestnut Tree Cottage Watery Lane Doynton. Erection of a detached double garage.
 - 6.2 To record comments made on applications dealt with since the previous meeting:**
PK17/0736/F. Doynton Mill, Mill Lane, Doynton. BS30 5TQ. Erection of workshop. (Amendment to previously approved scheme PK12/2333/F). (Retrospective). *Objection lodged in relation to the size of the building and it's impact on neighbouring properties.*
PK17/1101/PDR. 9 Summers Drive Doynton. BS30 5SZ. Erection of rear conservatory.
No objection
PK17/1136/F. Exon's Yard, Doynton Lane, Dyrham. Demolition of existing stable block and erection of replacement stable block and erection of muck store. *(Neighbouring Parish)*
No objection
PK17/1207/PDR. 5 Toghill Lane Doynton Bristol South Gloucestershire BS30 5SY Installation of 1no front window to facilitate garage conversion. Demolition of boundary wall to create parking area. *No objection.*
 - 6.3 To Note Planning Decisions:**
PK17/1101/PDR. 9 Summers Drive Doynton. BS30 5SZ. Erection of rear conservatory
Approve with Conditions.
 - 6.4 Other Planning Matters:**
- 7. FINANCE**
 - 7.1 To approve invoices for payment:**
 - £372.12 E Weightman, Parish Clerk (work undertaken April & May 2017)
 - £ 38.56 SGC Empty litter Bin (8/1-2/4/17)
 - £100.80 Playsafety for inspection of Toghill playground
 - £ 65.00 Iain Selkirk, for internal audit 2016/17.
 - £ 50.00 Doynton Playing Field rental
 - £ 24.00 Hire of Church rooms May 2017 PC meeting
 - £880.00 Matt Crawford for maintenance work undertaken in the Parish
 - 7.2 Finance Report**
 - 7.2.1** To receive an update of expenditure against the budget
 - 7.2.2** To consider and approve the Annual return- the Annual Governance Statement 2016/17
 - 7.2.3** To consider and approve the Annual return -the Accounting Statement 2016/17
 - 7.2.3** To approve the appointment of Mr Ian Selkirk as Internal Auditor 2017/18

Clerk to Doynton Parish Council

Elaine Weightman, 103 Couzens Close, Chipping Sodbury, BS37 6BS
doyntonparishcouncil@hotmail.co.uk 01454 315023

8 VILLAGE MAINTENANCE

8.1 Update on problems already reported to SGC unless stated

8.1.1 The pothole on Toghill Lane by Rectory Farmhouse.

8.2 New Maintenance Issues raised by Councilors

9. SPECIAL MATTERS FOR ATTENTION

9.1 To discuss the Play Area Safety Inspection Report 2017 and take any required actions

9.2 To record the agreed arrangements for cutting of the village green.

9.3 To receive an update on the formation of the “Friends of Doynton Phone Box”.

9.4 Approve either the purchase of a new litter bin or the renovation of the existing one.

9.5 To discuss the opportunity for members to join the Joint Local Access Forum (JLAF).

9.6 Response from DPC to suggestion the Cotswold AONB should become a National Park.

9.7 To discuss the quotes for the suggestion to use “Village Gateways” to curb excessive speeding within Doynton village.

10 TO RECEIVE REPORTS OF MEETINGS ATTENDED

11. TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS

12. MATTERS OF INTEREST RAISED BY MEMBERS:

13. ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS

14. DATE OF NEXT MEETING

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.