

DOYNTON PARISH COUNCIL

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING
AT THE VILLAGE HALL DOYNTON
ON WEDNESDAY 15th NOVEMBER 2017 AT 7.30 PM

PRESS AND PUBLIC ARE WELCOME.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE
2. TO APPROVE THE MINUTES OF THE LAST MEETING
3. MATTERS ARISING – for information only.
4. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED
5. TO ADJOURN TO ALLOW PUBLIC PARTICIPATION
6. PLANNING
 - 6.1 To comment on planning applications:
PK/17/5052/TCA Brook House, High Street, Doynton. Works to 1 no. Sycamore tree to reduce crown to a height of 9m and radial spread of 7.3m situated within the Doynton Conservation area.
 - 6.2 To record comments made on applications dealt with since the previous meeting:
PK17/4613/F Bottoms Farm Cottage, Bottoms Farm, Doynton. Installation of 24 ground solar panels and supports. *No Objection.*
PK17/4571/F. The Old Stables Off Bury Lane, Bury Lane, Doynton. Extension and alterations to existing stables to facilitate conversion to no1 dwelling and associated works. *No Objection.*
 - 6.3 To note planning decisions:
PK/17/0736/F Doynton Mill, Mill Lane Doynton. Erection of workshop. (Amendment to previously approved scheme PK12/2333/F) Retrospective. *Approve with Conditions.*
 - 6.4 Other Planning Matters:
To review DPC's procedures for commenting on planning applications.
7. FINANCE
 - 7.1 To approve invoices for payment:
 - £375.86 E Weightman, Parish Clerk, (work undertaken October & November 2017)
 - £229.14 Zurich Municipal (annual DPC insurance 2017-18)
 - £100.00 Donation to St Bartholomew's for PCC Magazine 2017
 - 7.2 Finance Report
 - 7.2.1 To receive an update of expenditure against the budget.
 - 7.2.2 To discuss the Council's budget for the 2016/17 financial year and proposed precept.
8. VILLAGE MAINTENANCE
 - 8.1 Update on problems already reported to SGC unless stated
 - 8.1.1 Repairs to a pot hole on Bury lane outside Doynton House and a larger trench on the right hand side of Bury Lane after Doynton House leaving the village and Pot holes by the post box.
A new road sign for Watery Lane which is missing.
 - 8.1.2 A local landowner re overhanging vegetation.
 - 8.2 New Maintenance Issues raised by Councillors

Clerk to Doynton Parish Council

Elaine Weightman, 103 Couzens Close, Chipping Sodbury, BS37 6BS
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9. SPECIAL MATTERS FOR ATTENTION

- 9.1 To review DPC's insurance requirements and amend the 2017/18 cover if applicable.
- 9.2 To review and approve the list of fixed assets.
- 9.3 To agree on the frequency/times/dates of meetings for 2018 encompassing a change to date of January 2018 meeting and the day and date for AGM, Annual Parish and Parish meetings in May and July meeting day.
- 9.4 To decide whether to renew the DPC subscription to ALCA and decide whether to subscribe to other organisations.
- 9.5 To review the Parish Clerk's salary in accordance with NALC guidelines, effective from 1 January 2018.
- 9.6 To review compliance with the governments Transparency Code for Smaller Authorities.
- 9.7 To decide whether to make a donation to Brandon Trust (Children's Playlink).
- 9.8 To review nuisance caused by the burning of Bonfires for garden rubbish and the increase in "Dog fouling" in the Parish.
- 9.9 To discuss and approve DPC acceptance of the Revised Charter between SGC & Town and Parish Councils of which Doynton is a current member.

10. TO RECEIVE REPORTS OF MEETINGS ATTENDED:

Cllr. Hart- Rural North Eastern South Glos Community Engagement Forum 24th October.

*Parish Clerk-*Accounting and Finance Course October 20th.

11. TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS

12. MATTERS OF INTEREST RAISED BY MEMBERS

13. ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS

14. DATE OF NEXT MEETING.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.